

GALVESTON COUNTY DRAINAGE DISTRICT NO. 2



REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS - DECEMBER 18, 2025

The Board of Directors (the "Board") of **GALVESTON COUNTY DRAINAGE DISTRICT NO. 2** (the "District") met in regular session, on the 18th of December, 2025, in the Meeting Room of the District at 5000 F.M. 1765, La Marque, Texas 77568, pursuant to notice of said meeting in accordance with Chapter 551 of the Texas Government Code, whereupon the roll was called of the members of the Board, to-wit:

There being two members of the Board present, thus constituting a quorum.

A. Call to Order

Director Hobgood called the meeting to order at 4:00 p.m.

Roll Call for the Board of Directors and Quorum Established

- a. Invocation
- b. Reciting the Pledge of Allegiance

B. Public Comments

- a. Citizens' Comments and Presentations, if Applicable:

No comments were made at this meeting.

C. Old Business:

- a. *Discussion, Possible Action, and Approval of the Regular Meeting Minutes of October 16, 2025.*

After a brief discussion, Director Hobgood made a motion to approve the Regular Meeting Minutes of October 16, 2025, which Director Ellison Jr. seconded. **MOTION CARRIED.**

- b. *Discussion, Possible Action, and Approval of the Certified Agenda of October 16, 2025.*

Director Hobgood signed the certified agenda created by the District's office.

- c. *Signing the Storm Water Solutions Agreement.*

Mr. Cravens began a brief discussion on the Storm Water Solutions Agreement. After a brief discussion of the agreement, with many questions, Director Hobgood made a motion to approve the Storm Water Solutions Agreement, with Director Ellison Jr. seconding the motion. **MOTION CARRIED.**

- d. *Signing the Amendment to District Information Form Notice to Purchaser of Special Taxing or Assessment District, and Certificate for Order / Setting Rate and Levying Tax for 2025.*

Mr. Cravens advised the Board on the updating of the District Information Form Notice to Purchaser of Special Taxing or Assessment District, and Certificate for Order / Setting Rate and Levying Tax for 2025. Director Hobgood made a motion to approve the Information Form Notice to Purchaser of Special Taxing or Assessment District, and Certificate for Order / Setting Rate and Levying Tax for 2025, with Director Ellison Jr. seconding the motion. **MOTION CARRIED.**

- e. *Discussion and Possible Action on a Procurement and Asset Management Policy*

Mr. Cravens advised the Board that Director Murphy created both the Procurement and Asset Management Policies. Mr. Cravens asked the Board if they had given Director Murphy consent to write these policies. Both Board members stated no. Director Hobgood noted that this is a Board. The Board should decide on any policies that affect the District. Director Hobgood also advised that the Board should have a workshop on any policy being made, which would include the Board as a whole and the District's attorney. It was decided that no action would be taken.

D. New Business:

a. Discussion on the District's Vendor Accounts

Mr. Cravens began a discussion on the District's Lowe's account. He stated that he looked online at the District's Lowe's account to verify the address because last month's check, which was sent to Lowe's, was returned to the District. Upon reviewing the account, he noticed that Director Murphy had attached herself to the District's Lowe's account and made herself the primary account admin. Mr. Cravens asked the Board if anyone had given Director Murphy permission to attach herself to the District's Lowe's account. Both Directors responded no. Mr. Cravens stated that if no permission was granted to Director Murphy, she acted unilaterally, without the consent of this Board. After a lengthy discussion, it was decided to table the account discussion until all members were present.

b. Discussion on the Directors' Fees of Office

After a lengthy discussion on the Directors' Fees of Office, Mr. Cravens advised the Board that on Director Murphy's November's monthly report, she had an entry dated 11/18 – 11/21 of 2025, with services performed: Open Meetings Policy. Mr. Cravens believed that Director Murphy worked on this policy for 4 days and wanted to be compensated for it. Mr. Cravens then asked the Board if they granted her permission to work on this policy. Both Board members responded no. Mr. Cravens stated that if the Board did not sanction Director Murphy to work on an Open Meetings Policy, then she is acting unilaterally without the consent of the Board as a whole. After further discussion, the Board decided to take no action.

c. Discussion and Approval of the Quarterly Investment Report

Mr. Cravens began his discussion on the District's 4th Quarter Investment Report. Director Hobgood made a motion to approve the District's 4th Quarter Investment Report, with Director Ellison Jr. seconding the motion. **MOTION CARRIED.**

d. Discussion and Possible Action Regarding Late/Unpaid Fees of Office and Expenses for Director Angel Murphy

It was decided to table this item (item d.)

e. Discussion, Consideration, and Possible Action on the District's Investment Officer Position

It was decided to table this item (item e.)

f. Discussion and Possible Action Open Meetings Notification Training and Policy

It was decided to table this item (item f.)

g. Discussion H. B. 4310

It was decided to table this item (item g.)

E. Bookkeeper's Report:

a. Review and Approval of Bookkeeper's Report:

Ms. Moore presented her Bookkeeper's Report to the Board. After a discussion with the Board, Director Hobgood motioned to approve the Bookkeeper's Report, with Director Ellison Jr. seconding the motion. **MOTION CARRIED.**

b. Review and Approval of Money Market / Texas Class Transfer

Ms. Moore recommended a transfer of \$70,000.00 from the District's Money Market account to be placed into the District's General Operating Fund account. After discussion with the Board, Director Hobgood motioned to approve the transfer of the \$70,000.00 to the Amegy Bank's General Operating Fund. Director Ellison Jr. seconded the motion. **MOTION CARRIED.**

c. Review and Approval of Bill Disbursements:

Director Hobgood wanted to give the Board a chance to review the disbursements presented by Ms. Moore. Director Hobgood recommended that the Board revisit this agenda item later in the meeting.

F. Engineer's Report

a. 2024-023 Highland Bayou – Bayou Ridge Construction Plans – Reissue Approval 1 Year

Mr. Cravens advised the Board that this project was approved back in December 2024, last year. The developer faced setbacks and was unable to start construction on time. Since the District's approvals are good for one year, the approval had expired. Nothing has changed in their design. They have met the District's criteria for detention. Mr. Cravens advised that Mr. Wilcox, the District's engineer, has provided his recommendation letter of approval. Mr. Cravens gave his recommendation for approval as well. Director Hobgood made a motion to approve Highland Bayou – Bayou Ridge Construction Plans, with Director Ellison Jr. seconding the motion. **MOTION CARRIED.**

b. *2025-007 Ditch 7 – Willow Wood Sub Section 1 & 2 Water, Sanitary, Drainage and Paving*

Mr. Cravens stated that this development needs to be tabled because the final sealed plans have not been submitted. The Board decided to table Willow Wood Sub-Sections 1 & 2: Water, Sanitary, Drainage, and Paving.

c. *2025-011 Ditch 8 – Quick Quack Car Wash 76-314*

Mr. Cravens advised the Board that this development is located within the old dog track parking lot. It will drain into the District's Ditch 8 system via the existing dog track detention system. This will require no impact fee. Mr. Wilcox has presented his recommendation letter of approval, and Mr. Cravens has recommended approval as well. Director Hobgood made a motion to approve Quick Quack Car Wash 76-314, with Director Ellison Jr. seconding the motion. **MOTION CARRIED.**

d. *2025-012 Ditch 6 – Galveston County MUD 57 Lift Station 2 (Quiddity Engineering)*

Mr. Cravens stated to the Board that the Galveston County MUD 57 Lift Station 2 was not ready and asked that this be tabled. The Board decided to table Galveston County MUD 57 Lift Station 2.

e. *2025-014 Ditch 6 – Cobblestone Section 4 Resubmittal (A & S Engineers, Inc.)*

Mr. Cravens advised the Board that this development will drain into the District's Ditch 6 system via an existing Cobblestone Outfall channel. Because it is in the District's Ditch 6 watershed, it will be subject to an impact fee. Mr. Wilcox has submitted his recommendation letter of approval, and Mr. Cravens has recommended approval as well.

f. *2025-015 Ditch 6 – Arch @ TX 2004*

Mr. Cravens stated that Ditch 6 – Arch @ TX 2004 is located within the District's Ditch 6 watershed. It will be drained via an existing TxDOT drainage system. This will also require an impact fee. Mr. Cravens also advised that this approval will be contingent on this developer obtaining approval from the City of Texas City and TxDOT for the drainage connection to the FM 2004 storm sewer system shown on the submitted plans. Mr. Wilcox has provided his recommendation letter approving this development with contingencies in place, and Mr. Cravens has also recommended approval. Director Hobgood made a motion to approve Ditch 6 – Arch @ TX 2004, with those contingencies in place. Director Ellison Jr. seconded the motion. **MOTION CARRIED.**

g. *2025-016 Ditch 6 – 7501 25th Ave. N. (C-Store) (RDT Design & Consulting)*

Mr. Cravens advised the Board that this developer has not received the correct approval from the City of Texas City to use one of their connections. This agenda item will need to be tabled. The Board decided to table 7501 25th Ave. N. (C-Store).

G. Attorney's Report:

Nothing was reported.

CONTINUATION OF APPROVAL OF BILL DISBURSEMENTS:

- After the Board reviewed the disbursements presented by Ms. Moore from the previous month, a motion was made to approve the Bill Disbursements by Director Hobgood. Director Ellison Jr seconded the motion. **MOTION CARRIED.**

H. District Manager's Report:

District property, facilities, infrastructures, vehicles, equipment, projects, development, compliance, reporting, and personnel matters.

Mr. Cravens gave his monthly report.

i. *Authorizing the purchase of real property along Ditch 13C.*

Mr. Cravens presented the Board with two properties located within Ditch 13C. Both properties are vital for maintenance and possible improvements. The Board decided to purchase both properties.

I. Director's Report:

Announcements concerning items of community interest. No action will be taken or discussed.

- a. Director Hobgood gave his report; no action was taken.
- b. Director Ellison Jr. gave his report; no action was taken.

J. Executive Session:

No executive was held on this day.

K. Adjournment:

There being no further business, the meeting was adjourned. The time was 4:44 p.m.

PASSED, APPROVED, and ADOPTED this on the 8th day of January 2026.



Director

