GALVESTON COUNTY DRAINAGE DISTRICT NUMBER 2

REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS

JUNE 12, 2025

The Board of Directors (the "Board") of **GALVESTON COUNTY DRAINAGE DISTRICT NO. 2** (the "District") met in regular session, on the 12th of June, 2025, at 4:00 p.m., in the Meeting Room of the District at 5000 F.M. 1765, La Marque, Texas 77568, pursuant to notice of said meeting in accordance with Chapter 551 of the Texas Government Code, whereupon the roll was called of the members of the Board, to-wit:

There being three members of the Board present, thus constituting a quorum.

Call to Order

Director Hobgood called the meeting to order at 4:00 p.m.

- Roll Call for the Board of Directors
  Invocation
  Pledge of Allegiance

Other Business to include the following:

A. *Public Comments*
   - Citizens' Comments and Presentations, if Applicable
     a) No comments were made at this meeting.

B. *Financial and bookkeeping matters, including:*
   - Bookkeepers' report; approve payment of invoices; ratify invoices paid in May and authorize appropriate action regarding bookkeeping services.
     Ms. Moore presented her Bookkeepers' Report to the Board. She recommended that the Board approve the transfer of $100,000.00 from the Amegy Money Market to the General Operating Fund. Upon a motion by Director Hobgood, seconded by Director Ellison Jr., after complete discussion and the recommendation being put to the Board, the Board voted to approve the transfer of $100,000.00 from the District's Money Market account to the District's General Operating Fund, and to approve the Bookkeeper's Report and payment of the checks contained therein.
     MOTION CARRIED UNANIMOUSLY.

C. *Old Business:*
   - Review of May 8, 2025, Regular Meeting Minutes.
     After a brief discussion, with comments provided by Mr. Lubritz, the District Attorney, the motion was made to approve the Regular Meeting Minutes from May 8, 2025, by Director Ellison Jr., and seconded by Director Hobgood, contingent upon the action taken being recorded at the end of the vote.
     Director Murphy did not vote.
     MOTION CARRIED.

   - Discussion and Action with Regard to the District's Texas Class Account.
     Mr. Cravens stated this item was discussed at the May 22 Special Meeting. Director Hobgood noted that he believed the District Manager should be listed as a key contact on the account. Director Hobgood motioned to approve that Mr. Cravens be listed as a key contact, and Director Ellison Jr. seconded the motion.
     Director Murphy voted nay.
     MOTION CARRIED.

- Presentation, Discussion, and Possible Action on the Director's Fees of Office / Mileage and Reimbursement.
  After a complete discussion of the Director's Fees of Office / Mileage and Reimbursement, it was the decision of the Board to table this agenda item for further consideration and research by Mr. Lubritz, the District's Attorney.
- Review and Approval of the Bill of Sales of Pipeline Removal.
  A brief discussion took place before the Board, as this matter had been previously discussed and approved at the Special Meeting held on May 22, 2025. No action was called for in this meeting.
- Review and Approval of the Proposal from TDP Services, Teresa Moore, Bookkeeper for the District.
  A very brief discussion took place among the Board, as this item was discussed and approved at the May 22, 2025, Special Meeting. No action was called for in this meeting.

D. *New Business:*

- Discussion and Possible Action on Updating the District's GIS Map.
  A discussion took place with Mr. Wilcox and the Board, but no action was taken at this meeting. It was agreed that Mr. Wilcox should complete the draft and send it to the District once it is completed. Mr. Wilcox agreed.
- Review and Approval of the Ditch 9 Master Drainage Plan.
  After a detailed discussion with Mr. Wilcox, the District's Engineer, Director Hobgood expressed the need for a study to take place on the Ditch 9 Master Drainage Plan. The discussion also covered the current impact fee and the possibility of increasing that fee. Director Hobgood expressed interest in holding a Special Workshop on the Ditch 9 Master Drainage Plan. After a mutual consensus was reached, Director Hobgood motioned to approve the study of the Ditch 9 Master Drainage Plan, to be held in the near future, with Director Ellison Jr. seconding the motion.
  <u>MOTION CARRIED UNANIMOUSLY.</u>

E. *Engineer's Report:*

- 2025-005 Ditch 8 – TNMP Mainland Substation
  Mr. Wilcox discussed the Texas-New Mexico Power Substation at Ditch 8. Upon hearing the recommendations made by Mr. Wilcox and Mr. Cravens to approve of the development, Director Hobgood voted to approve of the TNMP Mainland Substation project. Director Ellison Jr seconded the vote.
  <u>MOTION CARRIED UNANIMOUSLY.</u>

F. *District Manager's Report:*

- District property, facilities, infrastructures, vehicles, equipment, projects, development, compliance, reporting, and personnel matters.
  Mr. Cravens gave his monthly report, but no action was taken.

G. *Attorney's Report:*

- Discussion and Presentation Regarding Notice Requirements and Setting of Meetings Under the Texas Open Meetings Act.
  Mr. Lubritz provided a PowerPoint presentation to the Board, explaining in detail the agenda and notice requirements as outlined in the Texas Open Meetings Act. He stated that the order shown in the minutes must follow the sequence of vote, order, decision, and other actions taken. He added that a governmental body must maintain a recording or minutes of the meetings. Lastly, his discussion of adding items to the agenda in an Open Meeting cannot be discussed unless it was included in the properly noticed agenda, citing Texas Open Meetings Act Sec. 551.041.
  No action was taken for this agenda item.
- Discussion Regarding the District Adopting a Consent Agenda for Future Meetings.
  After a brief explanation to the Board of what a consent agenda is, it was determined that the Board would prefer to continue using the previously established agenda format.
  No action was taken for this agenda item.

H. *Director's Report:*

- Announcements concerning items of community interest. No action will be taken or discussed.
  a) Director Hobgood gave his report; no action was taken.
  b) Director Ellison Jr. gave his report; no action was taken.
  c) Director Murphy gave her report; no action was taken.

I. *Executive Session:*
Pursuant to the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code, as amended, specifically citing Section 551.071(2), general consultation with attorney, Director Hobgood convened the Board in Executive Session at 5:12 p.m. Participating in the Executive Session were all the members of the Board present, as well as the District's Attorney, Mr. Lubritz.
Executive session ended at 5:26 p.m.

J. Adjournment:

There being no further business, the meeting was adjourned. The time was 5:27 p.m.

PASSED, APPROVED, and ADOPTED this on the 10th day of July 2025.

Director

GALVESTON COUNTY DRAINAGE DISTRICT NO. 2
GALVESTON COUNTY
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