Galveston County Drainage District # 2
Minutes of Board of Directors

Regular Meeting

March 13, 2025

The Board of Directors (the "Board" or "Directors") of Galveston County Drainage District # 2 (the "District") met in regular session on the 13th day of March 2025 at 4:00 p.m. in the meeting room of the District at 5000 F.M. 1765, La Marque, TX, 77568, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code, whereupon the roll was called of the members of the Board, to-wit:

Wayne Hobgood	Director
Angel Murphy	Director

There being two members of the Board present, thus constituting a quorum.
In attendance were Mr. Landry Cravens, District Manager for GCDD#2, Ms. Candace Warren, Office Administrator/Records Management Officer for the District, Mr. Scott Bounds, Attorney with Olson & Olson, PLLC, Ms. Christian Carner, Bookkeeper with Gulf Coast Bookkeeping, LLC, and Ms. Teresa Moore, Bookkeeper for the District. Detective Matthew Cypert and Dean Oliver, the District operator, were also present. A copy of the sign-in sheet is attached hereto, but no other constituents were present.

1. Call Meeting to Order
   Director Hobgood, after finding that the notice of the meeting had been duly posted as required by law and determining that a quorum of the Board was present, called the meeting to order at 4:00 p.m. and declared it open for business as may regularly come before it.

2. Public Comments
   No one was present to speak before the Board.

3. Old Business:

a. *Approval of February 13 Regular Meeting Minutes*
   Regarding the Regular Meeting Minutes, Director Hobgood asked Director Murphy what she thought about the minutes. Director Murphy stated that the minutes had mistakes. Director Hobgood stated that the minutes of the Regular Meeting on February 13 and the February 26 Special Meeting need to be tabled. No other discussion was had.

b. *Approval of February 26 Special Meeting Minutes*
   Tabled.

4. New Business:

a. Directors' Fees of Office / Mileage and Reimbursement

Mr. Cravens advised the Board that, since the office is overseeing the Directors' Fees, there are some questions, and policy changes he wanted to discuss with the Board, but he thought that it might be a good idea to have a full Board present. Director Hobgood agreed and decided to table this agenda item for a full Board.

5. Bookkeepers' Report:

a. *Review and Approval of Bill Disbursements*

As the Board was still reviewing the bills as submitted, Director Hobgood decided to come back to Review and Approval of Bill Disbursements.

b. Review and Approval of Bookkeeper Report, ACH Report, and Credit Card Report

Ms. Carner presented the Bookkeeper's Report, ACH Report, and Credit Card Report to the Board for approval. A copy is attached hereto. Director Hobgood made a motion to approve the Bookkeeper's Report, ACH Report, and Credit Card List, which was seconded by Director Murphy.

c. Approval and Discussion of ACH and Credit Card Pre-Approval List

Ms. Carner presented the ACH and Credit Card Pre-Approval List to the Board. A copy is attached hereto. Director Hobgood made a motion to approve the ACH and Credit Card Pre-Approval List, then stated that the District didn't have anything new on the list to approve so there was nothing to approve.

d. Review of Investment Report (presented by Mr. Cravens)

Mr. Cravens began by presenting a Monthly version of his Investment Report. A copy is attached hereto. Mr. Cravens advised the Board that he would be presenting a Second Quarter Investment Report during the next Regular Meeting for review.

e. Records Retention from Former Bookkeeper to New Bookkeeper

Ms. Carner stated that she would be adding more stuff to the list. Mr. Cravens asked Ms. Carner if she had electronic copies or zip drives, which Ms. Carner replied yes.

6. Engineer's Report:

Nothing to Report or Discuss

7. Attorney's Report:

a. Real Estate Items, including:

i. Acceptance or Conveyance of Drainage Dedications, Easements, Deeds, or Consents to Encroachment prepared by PAS, LLC

Mr. Bounds stated that at the District's April meeting, he would like to have an orientation session based on what he has noticed and to go over the Open Meetings Act, Public Information Act, and ethics requirements.

8. District Manager's Report:

Mr. Cravens stated that although this month has been mostly wet, the guys continued to do maintenance work. The guys were able to spray the bottom of Ditch 13B, 13C, Ditch 10 through Carbide Park and some of Ditch 6. Mr. Cravens also advised the Board that since we had the time and equipment, he had the guys clean out the concrete lined Ditch along Ditch 12. Director Murphy began by asking how much did this cost the District to which Mr. Cravens responded he didn't think about the cost. She also asked about an interlocal agreement. A brief discussion was held on interlocal agreements. After which Mr. Cravens mentioned that he was instructed to find out about the City of LaMarque dumping sewage into our ditches and he would like to discuss his findings in front of a full Board. Mr. Cravens also mentioned that he would be presenting bids for cutting and capping off pipes along Ditch 6.

9. Director's Report:

Director Hobgood began by praising the District's employees for the work done with the City of LaMarque. He stated that it looks nice and it was beneficial for our constituents. Director Murphy stated the guys did an amazing job and that it was disheartening that the City of LaMarque voted against an interlocal agreement to clean up that ditch. Director Hobgood said that was disinformation. She began a discussion about Ditch 13E and if the District would help the City with it.

5. Bookkeeper's Report (continued from earlier)

a. Review and Approval of Bill Disbursements

After a brief discussion on Comcast and Director Murphy's fees of office, Director Hobgood expressed concern about the Bookkeeper's monthly bill and wanted a full Board present to review the bill. Director Hobgood made a motion to pass the Bill Disbursements apart from the Bookkeeper's invoice because of it being a lot of money and Director Murphy's mileage check until a full Board is present. After not getting a response, Director Hobgood asked again for a motion, or the Board would have to table. Director Murphy agreed to table the whole thing. Director Murphy stated that all her charges were appropriate with the transfer of accounts. She also said she could care less if this gets tabled. Director Hobgood made another motion to approve the bills with the same exceptions to which Director Murphy stated she thinks we need a full Board for everything. Ms. Carner stated she would be handing over the District's checks. Director Hobgood asked the new Bookkeeper what she needs to be satisfied, to which she stated electronic files. Ms. Carner stated she would hand over electronic files once she got her last invoice. Mr. Hobgood asked the District's attorney if that was lawful to withhold the District's information to which he began explaining the Prompt Payment Act. After a lengthy discussion which involved the District's attorney, the Board, and the old and new Bookkeeper, it was decided to have a Special meeting to discuss payment of the bills in question.

10. Executive Session:

Not held on this date.

11. Adjournment

There being no further business, the meeting was adjourned. The time was 4:46 p.m.

PASSED, APPROVED, and ADOPTED this on the 13th day of March 2025.

Director

GALVESTON COUNTY DRAINAGE DISTRICT NO. 2
GALVESTON COUNTY
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