



## **Galveston County Drainage District # 2**

### **Minutes of Board of Directors**

### **Regular Meeting**

### **January 11, 2024**

The Board of Directors (the "Board" or "Directors") of Galveston County Drainage District # 2 (the "District") met in regular session on the 11<sup>th</sup> day of January 2024 at 4:02 p.m. in the meeting room of the District at 5000 F.M. 1765, La Marque, TX, 77568, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code, whereupon the roll was called of the members of the Board, to-wit:

Wayne Hobgood	Director
Jack Ellison Jr.	Director
Angel Murphy	Director

All members of the Board were present, thus constituting a quorum. In attendance were Mr. Landry Cravens, District Manager for GCDD#2, Ms. Candace Warren, Office Administrator/Records Management Officer for the District, Ms. Monica Garza, Attorney with Polley Garza, Mr. Steve Haskins, with Protocol Bookkeeping, and Mr. Stephen Wilcox, P.E. with Pape-Dawson Engineers. Detective Matthew Cypert and Dean Oliver, Operator for the District were also present. A copy of the sign-in sheet is attached hereto, but no constituents were present.

One public speaker, Mr. Leonard Payne, signed in and spoke for three minutes.

1. **Call Meeting to Order**

Director Hobgood, after finding that notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order at 4:02 p.m. and declared it open for such business as may regularly come before it.

2. **Public Comments**

Mr. Leonard Payne commented and praised the work the District did on Ditch 13B and 13C. He stated that Mr. Cravens and his guys did a fantastic job of cleaning out a ditch that had been long neglected.

3. **Old Business:**

- a) Approval of October 12, November 9, and December 14, 2023 Regular Meeting Minutes.

Regarding approval for the October 12, 2023 minutes, Director Hobgood made a motion to approve those minutes, and Director Ellison Jr. seconded the motion. Upon a motion made by Director Hobgood to approve the November 9, 2023

meeting minutes, Director Murphy seconded the motion. On the December 14, 2023 meeting minutes, Director Ellison Jr. made a motion to approve which was seconded by Director Murphy.

**4. New Business:**

*Update on Sawtooth Oil Spill*

Mr. Cravens gave the Board an update on the Sawtooth Oil Spill. He showed the Board the place of origin and how the crude oil got into Ditch 6A. He used drone footage to show the extent of the spread of this oil and where the oil stopped. A daily archive booklet was made and is available for viewing upon request.

*Maintenance Agreement for SST Storage*

After a brief discussion, it was agreed that no maintenance agreement would be necessary for SST Storage.

*Replacement of GCDD2 Company Truck*

Mr. Oliver presented the Board with three truck offers to replace the truck that was totaled in September of 2023. Upon review of the Board, it was decided to table replacing the truck until a more scaled down version was met.

**5. Bookkeeper's Report:**

*Approval from the Board of Payments of Bills and Investments.*

Mr. Haskins gave his monthly report. The bills were presented, and a motion was made by Director Hobgood to approve payment of bills and investments. Director Murphy seconded this.

*Approval from the Board of Money Market Transfer.*

Mr. Haskins stated that he would be transferring \$60,000.00 to the Money Market account to cover bills. A motion was made by Director Hobgood and seconded by Director Murphy to approve the transfer of \$60,000.00 into the Money Market account.

**6. Engineer's Report:**

*a. 2023-002 Ditch 6 Brookwater Sect. 1*

Mr. Wilcox recommended approval of Brookwater Section 1. Mr. Cravens did not recommend approval due to this developer's non-payment of another development back in 2020. Ms. Garza stated that since these are two different developments, the Board cannot hold them hostage because of a past development. Upon a motion made by Director Hobgood, and seconded by Director Ellison Jr., and after full discussion, the Board approved Brookwater Section 1.

*b. 2023-029 Ditch 6 TCISD Calvin Vincent*

Mr. Wilcox stated that this development had already been approved. He did not realize that this was a school, and being such, he recommended approval, but with no impact fee assessed. Although in his recommendation letter, it has impact fee language in it, the District does not typically charge an impact fee for a governmental entity. Mr. Cravens recommended approval with an impact fee as

well. Upon a motion made by Director Hobgood and seconded by Director Murphy, TCISD Calvin Vincent was approved.

c. *2023-030 Ditch 8 McDonald's*

Mr. Wilcox stated that this development is within the old Dog Track area. There is no impact to drainage. It is tied into their storm sewer, internal to development. Mr. Wilcox recommended approval and Mr. Cravens did as well. Upon a motion made by Director Hobgood and seconded by Director Murphy, the McDonald's development was approved.

d. *2023-006 Ditch 9 SST Storage*

Since no maintenance agreement at SST Storage was necessary, Mr. Cravens stated that the Board has Mr. Wilcox's recommendation letter before them, and he recommended approval as well. Upon a motion made by Director Hobgood, and seconded by Director Ellison Jr., SST Storage was approved.

**7. Attorney's Report:**

a. *Status of Request for Proposals for Bookkeeping Services and Schedule Special Meeting for Review of Same*

Ms. Garza stated that she has received proposals from prospective applicants for the bookkeeper position. She reminded the Board that the deadline for submittal of any documents from applicants is January 17, 2024. A special meeting was proposed for January 22, 2024, at 4:30 p.m. Mr. Haskins mentioned that he would be available to assist in transition of whoever is selected. He also added that he could provide a bookkeeper's report for the month of February, if needed.

b. *Memorandum for Easement Acquisition and Eminent Domain Process*

Ms. Garza stated that this was brought out last month and wanted to know if there were any questions regarding the memorandum. The Board had no questions. A copy of the memorandum is attached to this hereto in.

c. *Annual Special Purpose District Public Information Database Report and Texas Comptroller*

Ms. Garza stated that this report is compiled of financial information, and that she is requesting that her firm file on the District's behalf. It is due on April 1, 2024. Upon a motion by Director Hobgood, a motion to approve was made, and this was seconded by Director Murphy.

**8. District Manager's Report:**

Mr. Cravens stated that the guys were just getting back from holiday vacation. As a result, they have been checking ditches and doing maintenance on our equipment. He stated that he had met with representatives from PAS (Property Acquisition Services). They specialize in acquiring easements and whatever type of land acquisition the District may need. He stated that he received a call from the GCAD (Galveston Central Appraisal District). Their new Chief Appraiser wants to sit down and meet with the District on Monday, January 22, at 9:00 a.m. in the conference room. He invited any Board members to attend if they choose. Lastly, he reminded the Board that we will have two days of below freezing weather starting

on Monday, January 15, so make whatever preparations that are needed, and stay safe.

**9. Director's Report:**

Director Hobgood stated that he wanted to be a part of the Martin Luther King Jr. Day parade, and he requested to use the District's work truck. Mr. Cravens asked if anyone else wanted to participate, he could make sure someone was available to drive the trucks.

Director Murphy expressed interest in participating as well.

Director Murphy stated that there was work happening on Ditch 10B, that was causing flooding on Westward. She stated that the City of LaMarque was doing the work.

Director Ellison Jr. asked about the swing gates on Attwater Road.

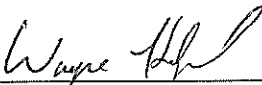
**10. Executive Session:**

Not held on this date.

**11. Adjournment**

There being no further business the meeting was adjourned. The time was 5:43 p.m.

PASSED, APPROVED and ADOPTED this the 17<sup>th</sup> day of January 2024.

  
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Director

